

**Meeting:** SALISBURY AREA BOARD  
**Place:** South Wiltshire Grammar School for Girls, Stratford Road, Salisbury  
**Date:** Thursday 21 January 2010  
**Time:** 7.00 pm

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## **UPDATED PAPERS**

### **Item 9 (Community Area Grants) Appendix 4 – “It’s on in the Field”**

Please find attached an updated version of the grant form from “It’s on in the Field”, included as Item 9, Appendix 4 in the agenda papers previously circulated (pages 35 – 38).

The attached version contains corrected information at section six of the form (Financial Information). As such, please disregard pages 35-38 in the main agenda and refer to the revised pages attached.





## Community Area Grant Application Form

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form **PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED**

1 - Your Organisation or Group			
<b>Name of Organisation</b>	It's On in the Field		
<b>Contact Name</b>			
<b>Contact Address</b>			
<b>Contact number</b>		<b>e-mail</b>	
<b>Organisation Type</b>	Non profit organisation <input type="checkbox"/>	Parish/Town Council <input type="checkbox"/>	Other <input checked="" type="checkbox"/>
2 – Your Project			
<b>In which Community Area does your project take place? (Please give name – see pp 2-4 of funding pack)</b>	Southern Locality		
<b>In which Parish does your project take place?</b>	Salisbury		
<b>What is your project?</b>	Sports, Music & Business Extravaganza Showcasing Salisbury's Greatness		
<b>Where will your project take place?</b>	Hudsons Field, Castle Road, Salisbury		
<b>When will your project take place?</b>	30 <sup>th</sup> May 2010		
<b>Does your project demonstrate a direct link to the Community Plan for the area? If YES, please provide a reference/page no.</b>	YES <input type="checkbox"/> NO <input type="checkbox"/>		
<b>Please confirm your project will be completed by 31<sup>st</sup> March 2010</b>	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>		
<b>What community benefits will your project provide and, who are the beneficiaries (e.g. numbers of people, age, gender, particular groups)</b>			
<small>IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1500 CHARACTERS ONLY (INCLUSIVE OF SPACES)</small>			
<p>This project is to get the local community together to showcase Salisbury's excellence. The event will be held on the 30<sup>th</sup> May 2010 at Hudsons Field, Castle Road, Salisbury, the use of which has been kindly donated by Wiltshire Council. This project is supported by Salisbury Chamber of Commerce, the FSB, The Value Cars Group, SpireFM, SBAS, Salisbury Journal, Salisbury Football Club, Salisbury Rugby Club plus others with a view to raising money for the Stars Appeal/Salisbury District Hospital Childrens Wing and a wider aim of creating an inclusive event for the people of Salisbury, encouraging them to take an active part in their community. Salisbury's sport, dance and acting interests clubs/societies will have an opportunity to showcase and raise memberships for their clubs and societies hopefully bringing all age groups into new and rewarding activities and at the same time raising money through fundraising methods to each club/society and for the Stars Appeal. Also on May the 30<sup>th</sup> there will be a Business Village organised by the Salisbury Chamber of Commerce and the FSB with local entertainment being provided throughout the day by local groups showcasing their talent, with a view to improving adult participation in sport with youth, in association with N.I.8. Throughout the day local groups will be demonstrating and encouraging participation in the main arena with an anticipated foot fall of 3-5,000 members of the public from the Salisbury &amp; District area.</p>			

**Wiltshire Council will be unable to meet the ongoing costs of your project. Please describe, therefore, how you will ensure the financial sustainability of your project beyond the period of this grant (if successful)?**

We are seeking the £5000 grant from you to support the sponsorship money we have collected and been promised, in kind. All other money will be raised through sponsorship by companies in the area and people donating their time and equipment, where possible. Our aim is to raise as much money for the charity through entrance fees and clubs who are involved being sponsored to appear at the event. The organisation does not intend to take any other money from the event, apart from the costs to set it up and run it. If the event is successful we plan to run similar events in subsequent years and should be able to raise the money for those with sponsorship, based on the success of this years event.

**3 – Additional information to support and strengthen your application e.g consultation, community involvement, energy efficiency measures**

**Please tell us more about the organisations and groups that are involved in your project, who will benefit from the award and how will you know that it is making a difference.**

IMPORTANT: PLEASE DO NOT TYPE IN PARAGRAPHS – THIS SECTION IS LIMITED TO 1500 CHARACTERS ONLY (INCLUSIVE OF SPACES)

The committee consists of the Stars Appeal, The Value Cars Group, Salisbury Chamber of Commerce, the FSB, Small Business Advisory Services, Salisbury Journal, Salisbury Football Club, Salisbury Rugby Club, Spire FM plus others from the Council and Businesses within Salisbury and District. The beneficiaries of this award will be the Salisbury Community and the local clubs and societies within the area. The proof of the award making a difference would be reflected in the increased exposure of the clubs taking part and therefore an increase of memberships to these clubs and societies. Ultimately this will lead to a subsequent increase in the well being and integration of the local community through these mediums. If this event proves successful, we will aim to run one of these events a year to continue developing the relationship between the Salisbury community and the sports, dance and acting clubs in the area and encourage more and more people to take part in local activities. All resources are being shared - Spire FM are running a Sport Awards Dinner on the evening before this event, using the marquees that will already be erected. We are also sharing organising resources and some equipment with the FSB and Chamber of Commerce Business Village, thereby getting best value for money for the equipment we do need to hire. Many businesses in Salisbury are supporting this with their time and contacts, thereby increasing cooperation within the business community.

**4 – Relationship between your project and Wiltshire Council priorities. Which of the following statements apply to the project/service your hope to provide? Please tick as many as you think apply.**

<b>The project will:</b>	
Engage with local people to find out their priorities and work with them to deliver solutions	<input type="checkbox"/>
Increase number of local people involved in regular volunteering	<input checked="" type="checkbox"/>
Increase the number of affordable homes	<input type="checkbox"/>
Improve access to services for people with dementia	<input type="checkbox"/>
Improve access to primary care services for people with learning disabilities	<input type="checkbox"/>
Encourage people to make lifestyle changes that will have a positive impact on the health of both themselves and their family	<input checked="" type="checkbox"/>
Improve adult participation in sport	<input checked="" type="checkbox"/>
Improve young people's participation in positive activities	<input checked="" type="checkbox"/>
Improve business productivity through innovation e.g. provide business with specific information, knowledge events and other support	<input checked="" type="checkbox"/>
Increase the number of people who feel safe in their community	<input checked="" type="checkbox"/>
Improve local area through intergenerational activities such as street clean ups and community events	<input type="checkbox"/>
Reduce perceptions of antisocial behaviour	<input type="checkbox"/>
Reduce deaths through accidents	<input type="checkbox"/>
Increase uptake of energy efficiency and renewable energy measures	<input type="checkbox"/>
Increase levels of recycling and re-using household waste especially amongst those people who currently do not recycle	<input type="checkbox"/>
Increase awareness of climate change adaptation, leading to action taken by individuals, communities and businesses	<input type="checkbox"/>
Reduce carbon emissions from transport through development, sustainable transport, traffic management and new technology	<input type="checkbox"/>
Improve local biodiversity	<input type="checkbox"/>

**THE FOLLOWING INFORMATION MUST BE PROVIDED, FAILURE TO DO SO WILL RESULT IN THE APPLICATION BEING REJECTED**

**5 – Information relating to your last annual accounts (if applicable)**

<b>Year Ending:</b>	<b>Month:</b>	<b>Year:</b>
<b>Total Income:</b>	£	
<b>Minus Total Expenditure:</b>	£	
<b>Surplus/Deficit for year:</b>	£	
<b>Reserves held:</b>	£	

**6 - Financial Information**

<b>PROJECT COSTS A</b> Please provide a <u>full</u> breakdown e.g equipment, installation etc.		<b>PROJECT INCOME B</b> Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			<b>P/C</b>	
Event Organisers	£3,000	Best of Salisbury	C	£2,500
Fencing for field and arena	£4,000	The Value Cars Group	C	£2,500
Stage, lighting and PA Systems	£3,467	Spire Fm (in Kind)	P	£2,500
Marquee hire 3x70x40ft 1 donated	£2,773	Salisbury Journal (in kind)	P	£2,500
St Johns Ambulance	£844			£
Health and safety	£1,000			£
Security	£3,000			£
Toilets x 40	£860			£
Insurance	£1,200			£
	£			£
	£			£
<b>TOTAL PROJECT EXPENDITURE</b>	<b>£20,144</b>	<b>TOTAL PROJECT INCOME</b>		<b>£10,000</b>

<b>Total Project Income B</b>	£10,000
<b>Total Project Expenditure A</b>	£20,144
<b>Project Shortfall A - B</b>	£10,144
<b>Award sought from Wiltshire Council Area Board</b>	£5,000
<b>Is your organisation able to claim VAT?</b>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

**7 – Management**

**How many people are involved in the management of your group/organisation?**

<b>People Over 50 years</b>	Male 5	Female 2
<b>People Under 25 years</b>	Male 1	Female 0
<b>Disabled People</b>	Male 0	Female 0
<b>Black &amp; Minority Ethnic people</b>	Male 0	Female 0

**8 – Supporting Information – Please enclose the following documentation**

**Enclosed (please tick)**

- Latest inspected/audited accounts or Annual Report
- Income & expenditure budget for current financial year
- Project budget (if applicable)
- Terms of Reference/Constitution/Group Rules

**For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.**

**9 – Equal Opportunities – To assist us with our equalities monitoring please indicate whether your application is specifically targeted at people within one or more of the six equality strands. You may tick yes for more than one category e.g. if your project is for ethnic minority senior citizens.**

**Please note that by answering NO to any of the following questions WILL NOT PREJUDICE your application.**

**a) Is your project targeted towards, or of particular relevance to, people of a specific age?**

Yes  No If 'Yes' please tick...  Under 25's  Over 50's

**b) Is your project targeted towards, or of particular relevance to, people with disabilities (physical or mental/emotional)?**

Yes  No

**c) Is your project targeted towards, or of particular relevance to, people of a specific gender?**

Yes  No If 'Yes' please tick....  Male  Female

**d) Is your project targeted towards, or of particular relevance to, people of a specific sexuality?**

Yes  No If 'Yes' please tick....  Gay  Lesbian  Bisexual

**e) Is your project targeted towards, or of particular relevance to, people from a specific ethnic background?**

Yes  No If 'Yes', indicate the ethnic background of the people who will benefit from your project.

**White**  British  Irish  Other **Mixed**  Mixed ethnic background

**Asian or Asian British**  Indian  Pakistani  Bangladeshi  Other Asian

**Black or Black British**  Caribbean  African  Other Black

**Chinese or other ethnic group**  Chinese  Other ethnic group

**f) Is your project targeted towards, or of particular relevance to, people from a specific religion or faith?**

(e.g. a Muslim women's sports club, which encourages active participation, rather than promoting religious beliefs)

Yes  No If 'Yes' please specify

**10 – Declaration (on behalf of organisation or group) – I confirm that.....**

Accounts and quotes where appropriate are enclosed.

A copy of our constitution or terms of reference are enclosed.

The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.

If an award is received, I will complete and return an evaluation sheet

That any other form of licence or approval for this project has been received prior to submission of this application

That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.  Child Protection  Public Liability Insurance

Equal Opportunities  Access Audit  Environmental Impact

Planning permission applied for (date) or granted (date)

That acknowledgement will be given of Wiltshire Council support in any publicity or printed material.

I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Position in organisation:

Date: 29/12/2009

Please return your completed application to the appropriate Area Board Locality Team (see pages 9-10)